

SY 2011-12 CRDC Table Layout

Part 1 and Part 2

Expires September 30, 2013

Table of Contents

Background.....	5
Important Changes to the 2011-12 CRDC.....	5
General Instructions	5
Part 1 LEA Form	6
LEA-0001 LEA-Level Counts of Schools and Students.....	6
LEA-0002 Desegregation Order or Plan	7
LEA-0003 Kindergarten Daily Length	7
LEA-0004 Prekindergarten Daily Length	7
LEA-0005 Prekindergarten Eligibility	7
LEA-0006 Prekindergarten Age for Non-IDEA Students	8
LEA-0007 Harassment and Bullying Policy.....	8
LEA-0008 LEA Form Level Comments Screen	8
Part 1 School Form	9
SCH-0001 Grades Offered.....	9
SCH-0002 School Characteristics	9
SCH-0003 Magnet School Detail	9
SCH-0004 Alternative School Detail.....	10
SCH-0005 Student Enrollment	10
SCH-0006 Student Enrollment: Early Childhood and Prekindergarten.....	11
SCH-0007 Gifted/Talented Programs	11
SCH-0008 Gifted/Talented Enrollment.....	11
SCH-0009 Limited English Proficient Students	12
SCH-0010 Students with Disabilities Served Under IDEA and Those Served Under Section 504 Only	13
SCH-0011 Classes in Mathematics and Science Courses	13
SCH-0012 Enrollment in Algebra I in Grade 7 or 8.....	14
SCH-0013 Enrollment in Mathematics Courses.....	14
SCH-0014 Enrollment in Science Courses and the International Baccalaureate Diploma Programme	15
SCH-0015 Advanced Placement (AP) Courses	16
SCH-0016 Different Advanced Placement (AP) Courses and Selection	16
SCH-0017 Advanced Placement (AP) Enrollment	17
SCH-0018 Advanced Placement (AP) Course Participation by Subject.....	17
SCH-0019 Single-Sex Academic Classes	18
SCH-0020 Single-Sex Classes in the School	18

SCH-0021 Classroom Teachers – Certification	19
SCH-0022 Teacher Years of Experience	19
SCH-0023 School Counselors	20
SCH-0024 School Form Level Comments Screen	20
Part 2 LEA Form	21
LEA-0009 LEA-Operated General Educational Development (GED) Preparation Program	21
LEA-0010 Student Participation in LEA-Operated GED Preparation Program	21
LEA-0011 GED Credentials Earned.....	22
LEA-0012 Inclusions and Exclusions in School Finance Data	22
LEA-0013 LEA Form Level – Optional Comments Screen.....	22
Part 2 School Form	23
SCH-0025 Students Who Passed Algebra I in Grades 7 or 8	23
SCH-0026a Students Who Passed Algebra I in Grades 9 or 10	23
SCH-0026b Students Who Passed Algebra I in Grades 11 or 12	24
SCH-0027a SAT and ACT Test Participation	25
SCH-0027b SAT and ACT Test Participation	25
SCH-0028 Advanced Placement (AP) Exam Taking	25
SCH-0029 Advanced Placement (AP) Exam Passing	26
SCH-0030-K Retention of Students in Grade K	27
SCH-0030-1 Retention of Students in Grade 1	28
SCH-0030-2 Retention of Students in Grade 2	28
SCH-0030-3 Retention of Students in Grade 3	29
SCH-0030-4 Retention of Students in Grade 4	30
SCH-0030-5 Retention of Students in Grade 5	30
SCH-0030-6 Retention of Students in Grade 6	31
SCH-0030-7 Retention of Students in Grade 7	32
SCH-0030-8 Retention of Students in Grade 8	32
SCH-0030-9 Retention of Students in Grade 9	33
SCH-0030-10 Retention of Students in Grade 10	34
SCH-0030-11 Retention of Students in Grade 11	34
SCH-0030-12 Retention of Students in Grade 12	35
SCH-0033 Interscholastic Athletics	36
SCH-0034 Interscholastic Athletics Sports, Teams, and Participants	36
SCH-0032 Prekindergarten Suspension and Expulsion – NEW for 2011-12	36

SCH-0035 Discipline of Students Without Disabilities	37
SCH-0036 Discipline of Students with Disabilities	38
SCH-0037 Reported Allegations of Harassment or Bullying	39
SCH-0038 Students Reported to Have Been Harassed or Bullied.....	39
SCH-0039 Students Disciplined for Harassment or Bullying	40
SCH-0040 Non-IDEA Students Subjected to Restraint or Seclusion.....	41
SCH-0041 Students with Disabilities (IDEA) Subjected to Restraint or Seclusion.....	41
SCH-0042 Instances of Restraint or Seclusion	42
SCH-0043 Teacher Absenteeism.....	42
SCH-0044 School Finance Data	43
SCH-0045 School Finance Data –Teachers Only	43
SCH-0046 School Form Level – Optional Comments Screen	43
CRDC Data Collected through <i>EDFacts</i>	44
Definitions	45

Background

The Civil Rights Data Collection (CRDC) is a mandatory data collection, authorized under the statutes and regulations implementing Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Department of Education Organization Act (20 U.S.C. 3413). The regulations implementing these provisions can be found at 34 CFR 100.6(b); 34 CFR 106.71; and 34 CFR 104.61.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1875-0240. The time required to complete this information collection is estimated to average 12.8 hours per school survey response and 2.8 hours per Local Education Agency (LEA) survey response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ, Room 4E342, Washington, D.C. 20202.

Important Changes to the 2011-12 CRDC

- The 2011-12 CRDC is still organized into two parts, Part 1 - Point in time data and Part 2 - Cumulative end-of-year data. However, all data for both Parts 1 and 2 will be collected during the same time period.
- New tables and definitions for Prekindergarten Suspensions and Expulsions have been added.
- The LEA data previously collected on the LEA-0012 School Finance Inclusions and Exclusions table is no longer being collected. It is important to review the revised definition for *Finance data* before entering school level school finance data.
- All LEAs must report race and ethnicity using the 7-category method, as set forth in the requirements of the Department's October 2007 Final Guidance on Maintaining, Collecting, and Reporting Racial and Ethnic Data to the U.S. Department of Education. See *Race and ethnicity* in the definitions and see <http://www.ed.gov/legislation/FedRegister/other/2007-4/101907c.html>.
- These table layouts have an updated format from previous versions of this document, to more closely represent how these tables appear in the online application. The underlying data being collected has not changed except where noted above.

General Instructions

- It is important to review the CRDC definitions at the end of this document before gathering and entering data.
- For all survey items, students must be counted at their attendance school. See *Attendance school* in the definitions.
- Counts by race/ethnicity by sex are unduplicated counts, i.e. a student is counted only once in the race/ethnicity rows. Counts in the rows for Students with Disabilities (IDEA), Section 504 Only, and LEP are unduplicated within the row, but are duplicate counts with other rows, except that a student

cannot be counted under both Students with Disabilities (IDEA) and under Section 504 Only. For example, a student who is LEP and is a student with disabilities (IDEA) will be counted three times, once under race/ethnicity, once under students with disabilities (IDEA), and once under LEP. See *Duplicated counts* and *Unduplicated counts* in the definitions.

- For tables that include data by race/ethnicity by sex, the Web-based survey tool will keep a running total of the values you enter in the race/ethnicity rows for each column. As you enter a number in any race/ethnicity category, that number will automatically be added to the Total row. Therefore, the sum of the counts that you enter for race/ethnicity by sex will be the total count of students for the particular row. Because it is not possible for your LEA to modify the total, you must ensure that every student is included in one and only one race/ethnicity category. Total cells filled in automatically by the Web-based survey tool are marked with an * (asterisk) in the tables below.

Part 1 LEA Form

LEA-0001 LEA-Level Counts of Schools and Students

- Enter the counts as listed. Row 1 is a count of schools; rows 2, 3, and 4 are counts of students.
- Row 1 is a count of the public schools under the governance of the LEA, including all facilities where students attend. Include charter schools that are under the governance of the LEA.
- Row 2 is the total public school membership of the LEA. See Total public school membership of the LEA in the definitions.
- Row 3 includes all students in schools operated by this LEA including students who have been placed by other LEAs. Do not include students from this LEA who are not served in schools or programs operated by this LEA.
- For the student counts in Row 2 and Row 3, use a count on a single day between September 27 and December 31, inclusive.
- Row 4 includes all students awaiting evaluation, whether they attend LEA facilities or non-LEA facilities, i.e. all students from Row 2 who are awaiting initial evaluation.
- For the student count in Row 4, use a count on your child count date.
- Row 3 should not exceed Row 2. Row 4 should not exceed Row 2

LEA-0001 Table 1 – LEA-Level count of schools and students

Total number of public schools in the LEA	
Total public school membership of this LEA (include students served in non-LEA facilities)	
Total number of students served in the LEA's schools (do not include students served in non-LEA facilities)	
The number of students who are awaiting initial evaluation for special education programs and related services under the Individuals with Disabilities Education Act (IDEA)	

Comments:

--

LEA-0002 Desegregation Order or Plan

Is the LEA covered by a desegregation order or plan? (Yes/No)

Comments:

LEA-0003 Kindergarten Daily Length

The LEA provides the following services. (Check all that apply.)

- ☐ Full-day kindergarten
- ☐ Part-day kindergarten
- ☐ No kindergarten

Comments:

LEA-0004 Prekindergarten Daily Length

Prekindergarten in this survey item includes early childhood services, preschool, etc.

The LEA provides the following services. (Check all that apply.)

- ☐ Full-day prekindergarten
- ☐ Part-day prekindergarten
- ☐ No prekindergarten

Comments:

LEA-0005 Prekindergarten Eligibility

Completed only when: On LEA-0004, you checked “Full-day prekindergarten” and/or “Part-day prekindergarten”.

Prekindergarten in this survey item includes early childhood services, preschool, etc.

The LEA’s prekindergarten services are provided to the following. (Check all that apply.)

- ☐ All students
- ☐ Students with disabilities (IDEA)
- ☐ Students in Title I schools
- ☐ Students from low income families
- ☐ Other (Provide comment to describe.)

Comments:

LEA-0006 Prekindergarten Age for Non-IDEA Students

Completed only when: On LEA-0004, you checked “Full-day prekindergarten” and/or “Part-day prekindergarten”.

Prekindergarten in this survey item includes early childhood services, preschool, etc.

The LEA provides prekindergarten services for non-IDEA students in the following age range(s). (Check all that apply.)

- ☐ Students aged 0 - 2
- ☐ Students aged 3
- ☐ Students aged 4
- ☐ Prekindergarten only for IDEA students

Comments:

LEA-0007 Harassment and Bullying Policy

Check the following for which the LEA has a written policy. (Check all that apply.)

- ☐ Prohibiting harassment and bullying on the basis of sex
- ☐ Prohibiting harassment and bullying on the basis of race, color, or national origin
- ☐ Prohibiting harassment and bullying on the basis of disability
- ☐ None of the above

Comments:

LEA-0008 LEA Form Level Comments Screen

Please provide any additional LEA level comments here:

Comments:

Part 1 School Form

SCH-0001 Grades Offered

- Check all grades offered at this school.
- Check ungraded if that applies. You may check grades and also check ungraded if some students are classified by grade and others are not. If the school is wholly ungraded, check ungraded and check no other boxes.
- Prekindergarten includes early childhood education and preschool programs and services.
- For this item, prekindergarten and kindergarten are considered to be “grades”; do not check “ungraded” solely because of prekindergarten or kindergarten classes.

☐ Pre-K ☐ K ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6
☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12 ☐ Ungraded

Comments:

SCH-0002 School Characteristics

Respond to these questions based on the status as of the beginning of the school year.

- A) Does this school focus primarily on serving the needs of students with disabilities? (Yes/No)
- B) Is this school either a magnet school or a school operating a magnet program within the school? (Yes/No)
- C) Is this school a charter school? (Yes/No)
- D) Is this school an alternative school? (Yes/No)
- E) Are any students in this school ability grouped for classroom instruction in mathematics or English/reading/language arts? (Yes/No)

Comments:

SCH-0003 Magnet School Detail

Completed only when: On SCH-0002, you answered “Yes” to question B.

Does the entire school population participate in the magnet school program? (Yes/No)

Comments:

SCH-0004 Alternative School Detail

Completed only when: On SCH-0002, you answered “Yes” to question D.

This alternative school is designed to meet the needs of the following. (check all that apply.)

- ☐ Students with academic difficulties
- ☐ Students with discipline problems
- ☐ Other (Provide a comment to describe.)

Comments:

--

SCH-0005 Student Enrollment

- Enter overall enrollment.
- Enrollment includes early childhood, prekindergarten, kindergarten, all grades, and ungraded.
- For the Students with Disabilities (IDEA) row, use the count on your IDEA child count date.
- For all other entries, use a count on a single day between September 27 and December 31, inclusive. You may use a count on your IDEA child count date, but you are not required to do so.
- See general instructions for information on duplicated and unduplicated counts.
- The total number of students for enrollment entered on SCH-0005 represents the “total universe” of students enrolled in the school. The enrollment totals on other data group tables MUST NOT exceed the number of students entered on SCH-0005.

SCH-0005 Table 1 - Overall Enrollment

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

--

SCH-0006 Student Enrollment: Early Childhood and Prekindergarten

Completed only when: On SCH-0001, you checked "Pre-K".

- Enter enrollment in early childhood and prekindergarten programs or services.
- Use a count on a single day between September 27 and December 31, inclusive.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0006 Table 1 - Enrollment in early childhood or prekindergarten programs or services

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

SCH-0007 Gifted/Talented Programs

Does this school have students enrolled in gifted/talented programs? (Yes/No)

Comments:

--

SCH-0008 Gifted/Talented Enrollment

Completed only when: On SCH-0007, you answered "Yes".

- Enter enrollment in gifted/talented programs.
- Use a count on a single day between September 27 and December 31, inclusive.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0008 Table 1 – Students enrolled in gifted/talented programs

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

SCH-0009 Limited English Proficient Students

- In Table 1, enter the number of students who are limited English proficient (LEP).
- In Table 2, enter the number of students who are enrolled in English language instruction educational programs designed for LEP students.
- Use a count on a single day between September 27 and December 31, inclusive.
- A student may be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0009 Table 1 – Students who are limited English proficient (LEP)**SCH-0009 Table 2 – Students enrolled in LEP Programs**

This format applies to SCH-0009 Tables 1-2

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		

Comments:

SCH-0010 Students with Disabilities Served Under IDEA and Those Served Under Section 504 Only

- Enter the number of students for each Table.
- For the Students with Disabilities (IDEA) Table, use the count on your child count date.
- For the section 504 Table, use a count on a single day between September 27 and December 31, inclusive. You may use a count on your IDEA child count date, but you are not required to do so.
- A student may not be counted in both Tables.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0010 Table 1 – Students with disabilities served under IDEA

SCH-0010 Table 2 – Students served under Section 504 of the Rehabilitation Act of 1973 but not served under IDEA

This format applies to SCH-010 Tables 1-2

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
LEP		

Comments:

SCH-0011 Classes in Mathematics and Science Courses

Completed only when: On SCH-0001, one or more of grades 7-12 or “Ungraded” are checked.

- Enter the number of classes in each of the listed courses. Independent study does not count as a class.

SCH-0011 Table 1 – Number of Classes in Mathematics and Science

Course	Number of Classes
Algebra I	
Geometry	
Algebra II	
Advanced mathematics (trigonometry, elementary analysis, analytic geometry, statistics, precalculus, etc.)	
Calculus	
Biology	
Chemistry	

Course	Number of Classes
Physics	

Comments:

SCH-0012 Enrollment in Algebra I in Grade 7 or 8

Completed only when: On SCH-0001, one or more of grades 7 or 8 are checked.

- Enter the enrollment in Algebra I in grade 7 or 8.
- Do not count students scheduled to take the course, but not yet enrolled.
- If you have regular scheduling, use a count on a single day between September 27 and December 31, inclusive.
- If you use block scheduling that allows a full-year course to be taken in one semester, use the sum of a count on a single day between September 27 and December 31, inclusive, and a single day in your second block before March 1.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0012 Table 1 – Students who are taking Algebra in grades 7 or 8

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

SCH-0013 Enrollment in Mathematics Courses

- **Completed only when:** On SCH-0001, one or more of grades 7-12 or “Ungraded” are checked.
If the school has grade 7 or 8, but not grades 9-12 or Ungraded, complete only
Table 3 - Students who are taking geometry on this screen.

- Enter the enrollment for each course Table.
- If you have regular scheduling, use a count on a single day between September 27 and December 31, inclusive.

- If you use block scheduling that allows a full-year course to be taken in one semester, use the sum of a count on a single day between September 27 and December 31, inclusive, and a single day in your second block before March 1.
- A student may be counted in more than one table.
- For Algebra 1, enter N/A in the appropriate table if this school does not have any students in grades 9/10 or grades 11/12.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0013 Table 1 – Students who are taking Algebra I in grade 9 or 10

SCH-0013 Table 2 – Students who are taking Algebra I in grade 11 or 12

SCH-0013 Table 3 – Students who are taking geometry in grades 7-12

SCH-0013 Table 4 – Students who are taking Algebra II

SCH-0013 Table 5 – Students who are taking advanced mathematics (trigonometry, elementary analysis, analytic geometry, statistics, precalculus, etc.)

SCH-0013 Table 6 – Students who are taking calculus

This format applies to SCH-0013 Tables 1-6

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

SCH-0014 Enrollment in Science Courses and the International Baccalaureate Diploma Programme

Completed only when: On SCH-0001, one or more of grades 9-12 or “Ungraded” are checked.

- Enter the enrollment for each course or program Table.
- Do not count students scheduled to take the course, but not yet enrolled
- If you have regular scheduling, use a count on a single day between September 27 and December 31, inclusive.
- If you use block scheduling that allows a full-year course to be taken in one semester, use the sum of a count on a single day between September 27 and December 31, inclusive, and a single day in your second block before March 1.
- A student may be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0014 Table 1 – Students who are taking biology

SCH-0014 Table 2 – Students who are taking chemistry

SCH-0014 Table 3 – Students who are taking physics

SCH-0014 Table 4 – Students who are enrolled in the International Baccalaureate (IB) Diploma Program

This format applies to SCH-0014 Tables 1-4

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

SCH-0015 Advanced Placement (AP) Courses

Completed only when: On SCH-0001, one or more of grades 9-12 or “Ungraded” are checked.

Does this school have students enrolled in Advanced Placement (AP) courses? (Yes/No)

Comments:

--

SCH-0016 Different Advanced Placement (AP) Courses and Selection

Completed only when: On SCH-0015, you answered “Yes”.

- For item 1, count each course separately. For example, Biology and Chemistry are different courses; Calculus AB and Calculus BC are different courses. But multiple classes in Calculus AB are not different courses. For a list of AP courses, see the Courses and Exams drop-down list at www.collegeboard.com/student/testing/ap/about.html
- For item 2, answer “Yes” if a student is allowed to enroll in any AP course that the school offers without a recommendation or any other required criteria (except for a necessary course pre-requisite), even if some students are recommended or encouraged to take AP courses. Otherwise answer “No.”
 1. How many different AP courses does the school provide? (number)
 2. Are students allowed to self-select to participate in AP courses (Yes/No)

Comments:

--

SCH-0017 Advanced Placement (AP) Enrollment

Completed only when: On SCH-0015, you answered “Yes”.

- Enter the number of students who are taking at least one AP course.
- Use a count on a single day between September 27 and December 31, inclusive.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0017 Table 1 – Students who are taking at least one AP course

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

SCH-0018 Advanced Placement (AP) Course Participation by Subject

Completed only when: On SCH-0015, you answered “Yes”.

- Enter the number of students who are taking AP course(s) in the subject areas Table. See Advanced Placement – Subjects in the definitions section to identify the AP courses that are included in each subject.
- Use a count on a single day between September 27 and December 31, inclusive.
- A student may be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0018 Table 1 – Students who are taking AP mathematics

SCH-0018 Table 2 – Students who are taking AP science

SCH-0018 Table 3 – Students who are taking AP foreign language

SCH-0018 Table 4 – Students who are taking other AP subjects

This format applies to SCH-0018 Tables 1-4

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

SCH-0019 Single-Sex Academic Classes

- Single-sex classes are academic classes where only male students or only female students are permitted to take the class.
- If both male and female students are permitted to take the class, it is not a single-sex class.
- This question refers to classes, not courses.
- If the only single-sex classes are physical education, enter No.
- If the entire school is single sex (all-male or all-female students), enter No.
- Independent study is not considered a single-sex class.

Does this school have single sex classes in a co-educational school? (Yes/No)

Comments:

SCH-0020 Single-Sex Classes in the School

Completed only when: On SCH-0019, you answered "Yes".

- Enter the number of single-sex academic classes in each subject area. Count classes, not courses, or students.
- Single-sex academic classes are academic classes in which only male students or only female students are permitted to take the class.
- Do not include classes where both male and female students are permitted to take the class.

SCH-0020 Table 1 – Classes with Single-Sex students

Other academic subjects Category	Classes with only Males	Classes with only Females	Total Single-Sex Classes
Algebra or geometry			*
Other mathematics			*
Science			*
English/reading/language arts			*
Other academic subjects			*

Comments:

SCH-0021 Classroom Teachers – Certification

- In row 1, enter the classroom teacher full-time equivalents (FTEs). Include all classroom teachers, regardless of whether they meet state licensing/certification requirements.
- In row 2, enter the FTE of classroom teachers meeting all state licensing/certification requirements.
- For both rows, count only classroom teachers; do not count principals or counselors or other administrators unless they provide classroom instruction on a regular basis at a particular time.
- The system will accept a value with up to two decimal places, such as 10.25.

SCH-0021 Table 1 – FTE of classroom teachers

Category	FTE
Total FTE of classroom teachers	
FTE of classroom teachers meeting all state licensing/certification requirements	

Comments:

SCH-0022 Teacher Years of Experience

- Enter the number of classroom teachers by their experience as listed.
- Experience includes the current school year.
- Experience does not include student teaching or other similar learning experiences.
- Experience includes teaching in any school, subject, or grade; it does not have to be in the school, subject, or grade that the teacher is presently teaching.
- Count only classroom teachers; do not count principals or counselors or other administrators unless they provide classroom instruction on a regular basis at a particular time. The system will accept a value with up to two decimal places, such as 4.75.

SCH-0022 Table 1 – Classroom teachers in first and second year of teaching

Category	FTE
FTE of classroom teachers in their first year of teaching	
FTE of classroom teachers in their second year of teaching	

Comments:

--

SCH-0023 School Counselors

Completed only when: On SCH-0001, one or more of grades 9-12 or “Ungraded” are checked.

- Enter the FTE of school counselors. The system will accept a value with two decimal places, such as 6.25.

SCH-0023 Table 1- School Counselors

Category	FTE
FTE of school counselors	

Comments:

--

SCH-0024 School Form Level Comments Screen

Please provide any additional school level comments here:

Comments:

--

Part 2 LEA Form

LEA-0009 LEA-Operated General Educational Development (GED) Preparation Program

Did the LEA operate a General Educational Development (GED) preparation program for students aged 16-19? (Yes/No)

- Answer "Yes" if this LEA contracted with another entity (e.g. community college) to provide services to students aged 16-19.

Comments:

--

LEA-0010 Student Participation in LEA-Operated GED Preparation Program

Completed only when: On LEA-0009, you answered "Yes".

- Enter the number of students for the row.
- Include only students who attended a GED preparation program operated by your LEA.
- Do not include participation in a GED preparation program operated by a community college, or other agency, even if your LEA recommends that your students enroll in these programs.
- Count the cumulative number of students for the entire school year.
- See general instructions for information on duplicated and unduplicated counts.
- Data collected by this table:
- Students aged 16-19 who participated in LEA-operated GED preparation program

LEA-0010 Table 1 – Students aged 16-19 who participated in LEA-operated GED preparation program

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

LEA-0011 GED Credentials Earned

Completed only when: On LEA-0009, you answered "Yes".

- Enter the number of students for the row.
- Include only students who participated in your LEA-operated GED preparation program AND received the GED credential.
- Count the cumulative number of students for the entire school year.
- See general instructions for information on duplicated and unduplicated counts.

LEA-0011 Table 1 – Students aged 16-19 who participated in LEA-operated GED preparation program and received GED credential

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

LEA-0012 Inclusions and Exclusions in School Finance Data

NOTE: The 2009-10 CRDC included a LEA table for reporting inclusions and exclusions regarding expenditure data. The instructions for inclusions and exclusions for reporting school finance data have been revised and the LEA level table regarding inclusions and exclusions has been deleted. It is important for all LEAs to review these changes before collecting and reporting school level school finance data. LEAs are expected to provide school level finance data consistent with these inclusions and exclusions. In the rare event an LEA is unable to adhere to the prescribed inclusions and exclusions the LEA must provide an explanation in the LEA Part 2 comment box and provide the LEA's plan for adhering to these definitions for further CRDC collections.

LEA-0013 LEA Form Level – Optional Comments Screen

Please provide any additional LEA level comments here:

Comments:

--

Part 2 School Form

Part 2 of the 2011-12 CRDC is a continuation from Part 1. All survey items cover school year 2011-12.

SCH-0025 Students Who Passed Algebra I in Grades 7 or 8

Completed only when: On SCH-0012, the total number of students taking Algebra I for grade 7 or 8 is greater than zero.

- Enter the number of students.
- Count the cumulative number of students for the entire school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0025 Table 1 – Students who passed Algebra I in grade 7 or 8

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

SCH-0026a Students Who Passed Algebra I in Grades 9 or 10

Completed only when: On SCH-0013, the total number of students taking Algebra I for grade 9 or 10 is greater than zero.

- Enter the number of students for each Table.
- Enter N/A in the appropriate Table if this school does not have any students in grades 9 or 10.
- Count the cumulative number of students for the entire school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0026a Table 1 – Students who passed Algebra I in grade 9 or 10

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

SCH-0026b Students Who Passed Algebra I in Grades 11 or 12

Completed only when: On SCH-0013, the total number of students taking Algebra I for grade 11 or 12 is greater than zero.

- Enter the number of students for each Table.
- Enter N/A in the appropriate Table if this school does not have any students in grades 11 or 12.
- Count the cumulative number of students for the entire school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0026b Table 1 – Students who passed Algebra in grade 11 or 12

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

SCH-0027a SAT and ACT Test Participation

Completed only when: On SCH-0001, you checked “Ungraded”.

Does this school have any high school age students in its ungraded classes? (Yes/No)

Comments:

--

SCH-0027b SAT and ACT Test Participation

Completed only when: On SCH-0001, one or more of grades 9-12 or “Ungraded” are checked, **OR**, on SCH-0027a, you checked “Yes”.

- Enter the number of students for each row.
- Count the cumulative number of students for the entire school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0027b Table 1 – Students who took the SAT or ACT any time during the 2011-12 school year

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

SCH-0028 Advanced Placement (AP) Exam Taking

Completed only when: On SCH-0017, the total number of students enrolled in AP courses is greater than zero.

- Enter the number of students for each Table.
- Count the cumulative number of students for the entire school year.
- Do not include students who took AP tests, but did not take the AP course.
- A student may not be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0028 Table 1 – Students who took AP exams for some AP courses taken
 SCH-0028 Table 2 – Students who took AP exams for all AP courses taken
 SCH-0028 Table 3 – Students who took AP courses but did not take any AP exams
 This format applies to SCH-0028 Tables 1-3

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

SCH-0029 Advanced Placement (AP) Exam Passing

Completed only when: On SCH-0017, the total number of students taking AP courses is greater than zero.

- Enter the number of students for each Table.
- A score of 3 or higher on an AP examination is considered passing for the purpose of this survey item.
- Count the cumulative number of students for the entire school year.
- Do not include students who took AP tests, but did not take the AP course.
- Do not include students who did not take any AP tests.
- A student may not be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0029 Table 1 – Students who passed all AP exams taken
 SCH-0029 Table 2 – Students who passed some AP exams taken
 SCH-0029 Table 3 – Students who passed no AP exams taken

This format applies to SCH-0029 tables 1-3

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

SCH-0030-K Retention of Students in Grade K

Completed only when: On SCH-0001, grade “K” is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-K Table 1 - Students retained in kindergarten

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0030-1 Retention of Students in Grade 1

Completed only when: On SCH-0001, grade "1" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-1 Table 1 - Students retained in grade 1

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

--

SCH-0030-2 Retention of Students in Grade 2

Completed only when: On SCH-0001, grade "2" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-2 Table 1 - Students retained in grade 2

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0030-3 Retention of Students in Grade 3**Completed only when:** On SCH-0001, grade "3" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-3 Table 1 - Students retained in grade 3

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0030-4 Retention of Students in Grade 4

Completed only when: On SCH-0001, grade "4" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-4 Table 1 - Students retained in grade 4

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

--

SCH-0030-5 Retention of Students in Grade 5

Completed only when: On SCH-0001, grade "5" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-5 Table 1 - Students retained in grade 5

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0030-6 Retention of Students in Grade 6**Completed only when:** On SCH-0001, grade "6" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-6 Table 1 - Students retained in grade 6

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0030-7 Retention of Students in Grade 7

Completed only when: On SCH-0001, grade "7" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-7 Table 1 - Students retained in grade 7

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

--

SCH-0030-8 Retention of Students in Grade 8

Completed only when: On SCH-0001, grade "8" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-8 Table 1 - Students retained in grade 8

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0030-9 Retention of Students in Grade 9**Completed only when:** On SCH-0001, grade "9" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-9 Table 1 - Students retained in grade 9

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0030-10 Retention of Students in Grade 10

Completed only when: On SCH-0001, grade "10" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-10 Table 1 - Students retained in grade 10

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

--

SCH-0030-11 Retention of Students in Grade 11

Completed only when: On SCH-0001, grade "11" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-11 Table 1 - Students retained in grade 11

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0030-12 Retention of Students in Grade 12**Completed only when:** On SCH-0001, grade "12" is checked.

- Enter the number of students for each Table for the grades offered at this school. Enter N/A for grades not offered.
- Count students who were not promoted to the next grade prior to the beginning of the following school year.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0030-12 Table 1 - Students retained in grade 12

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0033 Interscholastic Athletics

Completed only when: On SCH-0001, one or more of grades 9-12 or “Ungraded” are checked.

Did this school have interscholastic athletics? (Yes/No)

Comments:

--

SCH-0034 Interscholastic Athletics Sports, Teams, and Participants

Completed only when: On SCH-0033, you answered “Yes”.

- Enter the count for each row.
- Count only sports, teams, and participants on teams in which only male or only female students participate.
- Count the cumulative number of sports, teams, and participants for the entire school year.
- The count of sports includes only distinct sports such as football, basketball, soccer.
- The count of teams includes each competitive-level team in each sport, such as freshman team, junior varsity team, and varsity team in each sport.
- The count of participants is a duplicated count: a student should be counted once for each such team he or she was on.
- Do not include intramural sports or cheerleading in any of these counts.

SCH-0034 Table 1 – Single-Sex Interscholastic Athletics Sports, Teams, and Participants

Category	Male only	Female only	Total
Sports			*
Teams			*
Participants on teams			*

Comments:

--

SCH-0032 Prekindergarten Suspension and Expulsion – NEW for 2011-12

Completed only when: On SCH-0001, you checked “Pre-K”.

- Enter the number of students for each Table. Include ONLY preschool students.
- Count the cumulative number of students for the entire school year.
- Do not count a student in both Table 1 and Table 2. Otherwise, a student can be counted in more than one Table.
- See the definitions section and review definitions carefully. The definition for “out-of-school suspension” (Tables 1 and 2) is different for students with disabilities (IDEA) than for other students. Please use the appropriate definition for preschool students with disabilities and preschools students without disabilities.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0032 Table 1 – Prekindergarten students receiving only one out-of-school suspension

SCH-0032 Table 2 – Prekindergarten students receiving more than one out-of-school suspension

SCH-0032 Table 3 – Prekindergarten students expelled

This format applies to SCH-0032 Tables 1-3

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
LEP		

Comments:

--

SCH-0035 Discipline of Students Without Disabilities

- Enter the number of students for each Table. Include ONLY students without disabilities.
- Count the cumulative number of students for the entire school year.
- Do not count a student in both Tables 3 and 4. Otherwise, a student can be counted in more than one Table.
- See the definitions section and review definitions carefully. The definition for “out-of-school suspension” (Tables 3 and 4) is different for students with disabilities (IDEA) than for other students. In this survey item, be sure to use the definition for students without disabilities.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0035 Table 1 – Corporal Punishment

SCH-0035 Table 2 – Students receiving one or more in-school suspensions

SCH-0035 Table 3 – Students receiving only one out-of-school suspension

SCH-0035 Table 4 – Students receiving more than one out-of-school suspension

SCH-0035 Table 5 – Expulsions with educational services

SCH-0035 Table 6 – Expulsions without educational services

SCH-0035 Table 7 – Expulsions under zero-tolerance policies

SCH-0035 Table 8 – Referral to law enforcement

SCH-0035 Table 9 – School-related arrest

This format applies to SCH-0035 Tables 1-9

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
LEP		

Comments:

SCH-0036 Discipline of Students with Disabilities

- Enter the number of students for each Table.
- Include ONLY students with disabilities; count both those served under IDEA and those served under Section 504 but not IDEA.
- Count the cumulative number of students for the entire school year.
- In the race/ethnicity category rows, include ONLY students with disabilities who are served under IDEA.
- In the next to last row, include ONLY students served under Section 504 but not served under IDEA.
- See the definitions section and review definitions carefully. The definition for “out-of-school suspension” (Tables 3 and 4) is different for students with disabilities (IDEA) than for other students. In this survey item:
 - For the race/ethnicity rows, use the definition for students with disabilities (IDEA)
 - For the Section 504 Only row, use the definition for students without disabilities and students with disabilities served solely under Section 504.
- In the last row include both LEP students that are served under IDEA and LEP students served under Section 504 only. Do not count a student in both Tables 3 and 4. Otherwise, a student may be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated count.

SCH-0036 Table 1 – Corporal Punishment

SCH-0036 Table 2 – Students receiving one or more in-school suspensions

SCH-0036 Table 3 – Students receiving only one out-of-school suspension

SCH-0036 Table 4 – Students receiving more than one out-of-school suspension

SCH-0036 Table 5 – Expulsions with educational services

SCH-0036 Table 6 – Expulsions without educational services

SCH-0036 Table 7 – Expulsions under zero-tolerance policies

SCH-0036 Table 8 – Referral to law enforcement

SCH-0036 Table 9 – School-related arrest

This format applies to SCH-0036 Tables 1-9

Race/Ethnicity for Students with Disabilities (IDEA)	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Section 504 Only		
LEP		

Comments:

--

SCH-0037 Reported Allegations of Harassment or Bullying

- Enter the number of reported allegations for each row.
- Each row is an unduplicated count; count an incident only once in a row, even if it involves more than one student.
- Count an incident in each row that applies. For example, an incident involving both sex and disability should be reported in both Row 1 and Row 3.

SCH-0037 Table 1 – Reported allegations of harassment and bullying

Category	Number of Incidents
Allegations of harassment or bullying on the basis of sex	
Allegations of harassment or bullying on the basis of race, color or national origin	
Allegations of harassment or bullying on the basis of disability	

Comments:

--

SCH-0038 Students Reported to Have Been Harassed or Bullied

- Enter the number of students for each Table.
- Count the cumulative number of students for the entire school year.
- A student may be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0038 Table 1 – Students reported to have been harassed or bullied on the basis of sex

SCH-0038 Table 2 – Students reported to have been harassed or bullied on the basis of race, color or national origin

SCH-0038 Table 3 – Students reported to have been harassed or bullied on the basis of disability

This format applies to SCH-0038 Tables 1-3

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

SCH-0039 Students Disciplined for Harassment or Bullying

- Enter the number of students for each Table.
- Count the cumulative number of students for the entire school year.
- A student may be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0039 Table 1 – Students disciplined for engaging in harassment or bullying on the basis of sex

SCH-0039 Table 2 – Students disciplined for engaging in harassment or bullying on the basis of race, color or national origin

SCH-0039 Table 3 – Students disciplined for engaging in harassment or bullying on the basis of disability

This format applies to SCH-0039 Tables 1-3

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Students with Disabilities (IDEA)		
Section 504 Only		
LEP		

Comments:

--

SCH-0040 Non-IDEA Students Subjected to Restraint or Seclusion

- Enter the number of students for each Table.
- Include only students NOT served under IDEA. Include students without disabilities and students with disabilities who are receiving services solely under Section 504.
- Count the cumulative number of students for the entire school year.
- A student may be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0040 Table 1 – Non-IDEA students subjected to mechanical restraint

SCH-0040 Table 2 – Non-IDEA students subjected to physical restraint

SCH-0040 Table 3 – Non-IDEA students subjected to seclusion

This format applies to SCH-0040 Tables 1-3

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
Section 504 Only		
LEP		

Comments:

--

SCH-0041 Students with Disabilities (IDEA) Subjected to Restraint or Seclusion

- Enter the number of students for each Table.
- Include only students with disabilities served under IDEA.
- Count the cumulative number of students for the entire school year.
- A student may be counted in more than one Table.
- See general instructions for information on duplicated and unduplicated counts.

SCH-0041 Table 1 – Students with disabilities (IDEA) subjected to mechanical restraint

SCH-0041 Table 2 – Students with disabilities (IDEA) subjected to physical restraint

SCH-0041 Table 3 – Students with disabilities (IDEA) subjected to seclusion

This format applies to SCH-0041 Tables 1-3

Race/Ethnicity	Male	Female
-Hispanic or Latino of any race		
-American Indian or Alaska Native		
-Asian		
-Native Hawaiian or Other Pacific Islander		
-Black or African American		
-White		
-Two or more races		
-Total Race/Ethnicity	*	*
LEP		

Comments:

SCH-0042 Instances of Restraint or Seclusion

- Enter the number of instances for each row.
- Count the cumulative number of instances for the entire school year.
- This is a duplicate count; a student can be counted more than once in each cell.

SCH-0042 Table 1 – Instances of Restraint or Seclusion

Category	Instances – Students with Disabilities (IDEA)	Instances – Section 504 Only Students	Instances – Students Without Disabilities
Mechanical restraint			
Physical restraint			
Seclusion			

Comments:

SCH-0043 Teacher Absenteeism

- Enter the FTE of teachers who were absent more than 10 days of the school year.
- Count only days in the regular school year when the teacher would otherwise be expected to be teaching students in an assigned class.

SCH-0043 Table 1 – Teacher Absenteeism

Category	FTE
FTE of teachers who were absent more than 10 days of the school year	

Comments:

--

SCH-0044 School Finance Data

- For instructions on reporting school finance data see the revised definition of *Finance data* in the definitions.
- Report expenses for SY 2011-12.
- Review the information in the definitions for school finance for additional information. Report actual school finance data for this school. *Do not report data based upon average teacher expenditures.*

SCH-0044 Table 1 – School Finance Data

Category	Amount
Personnel salaries at school level – total	
Personnel salaries at school level – instructional staff only	
Non-personnel expenditures at school level	

Comments:

--

SCH-0045 School Finance Data –Teachers Only

- Report the amount of expenditures for teachers only.
- Report the total FTE of teachers funded by the amount of funding reported in this table.
- Report actual school finance data for this school. *Do not report data based on average teacher expenditures.*

SCH-0045 Table 1 – School finance data – teachers only

Category	Amount	Teacher FTE
Personnel salaries at school level – teachers only		
Average teacher salary		*

Comments:

--

SCH-0046 School Form Level – Optional Comments Screen

Please provide any additional school level comments here:

Comments:

--

CRDC Data Collected through *EDFacts*

To reduce the burden on LEAs, the CRDC no longer collects disaggregated school data on the number of students served under the IDEA by disability category or educational environment. Instead, the CRDC uses the data that LEAs submitted to the applicable state education agency (SEA) for the purpose of reporting required data under the IDEA. Likewise, high school completer data was no longer collected by the CRDC because ED already collects that data from SEAs through the *EDFacts* collection. Each LEA must ensure that the data it sends to its state education agency for following data items are accurate and complete, as they are considered part of the CRDC data set.

- Disability Categories and Educational Environment for Students with Disabilities Served Under IDEA
- Graduates and Completers

The following data, previously collected by the 2009-10 CRDC, will not be collected by the 2011-12 CRDC or through *EDFacts*:

- LEA Table of School Finance Inclusions and Exclusions

NOTE: The LEA level table of data on inclusion and exclusions for school finance is no longer being collected. The instructions for inclusions and exclusions for reporting school finance data have been revised and the LEA level table regarding inclusions and exclusions has been deleted. It is important for all LEAs to review these changes before collecting and reporting school level school finance data. LEAs are expected to provide school level finance data consistent with these inclusions and exclusions. In the rare event an LEA is unable to adhere to the prescribed inclusions and exclusions the LEA must provide an explanation in the LEA Part 2 comment box and provide the LEA's plan for adhering to these definitions for further CRDC collections.

Definitions

Word	Definition
Ability grouped	<p>Ability grouping is the pedagogical practice of separating students into different classrooms within a grade, based on their estimated achievement or ability levels.</p> <p>Ability grouping includes students pulled out of regular mathematics or English/reading/ language arts classes for Title I purposes in these subject areas.</p> <p>In this survey, ability grouping does NOT include grouping by achievement level on the basis of required prerequisites for certain courses (for instance, Algebra I as a prerequisite for Algebra II) or programs or services for students with disabilities served under IDEA.</p>
Absent (for teachers)	<p>A teacher is absent if he or she is not in attendance on a day in the regular school year when the teacher would otherwise be expected to be teaching students in an assigned class. This includes both days taken for sick leave and days taken for personal leave. Personal leave includes voluntary absences for reasons other than sick leave. Do not include administratively approved leave for professional development, field trips or other off-campus activities with students.</p>
ACT	<p>The ACT sponsored by ACT, Inc. (formerly the American College Testing Program). The ACT is a nationally recognized assessment used to indicate college preparedness.</p>
Advanced mathematics	<p>Advanced mathematics includes the following: trigonometry, trigonometry/algebra, trigonometry/analytic geometry, trigonometry/math analysis, analytic geometry, math analysis, math analysis/analytic geometry, probability and statistics, and precalculus.</p> <p>Trigonometry courses prepare students for eventual work in calculus, and typically include the following topics: trigonometric and circular functions; their inverses and graphs; relations among the parts of a triangle; trigonometric identities and equations; solutions of right and oblique triangles; and complex numbers.</p> <p>Analytic geometry courses include the study of the nature and intersection of lines and planes in space.</p> <p>Math analysis courses include the study of polynomial, logarithmic, exponential, and rational functions and their graphs; vectors; set theory; Boolean algebra and symbolic logic; mathematical induction; matrix algebra; sequences and series; and limits and continuity.</p> <p>Probability and statistics courses introduce the study of likely events and the analysis, interpretation, and presentation of quantitative data.</p> <p>Precalculus courses combine the study of trigonometry, elementary functions, analytic geometry, and math analysis topics as preparation for calculus.</p>
Advanced Placement (AP)	<p>Advanced Placement (AP) is a program sponsored by the College Board through which high school students can earn college credit and advanced college placement.</p>
Advanced Placement – different courses	<p>Courses listed by the College Board as preparation for AP tests; the list is available at http://www.collegeboard.com/student/testing/ap/about.html.</p> <p><i>Different courses</i> does not refer to the number of classes offered. As examples, Biology and Chemistry are different; Calculus AB and Calculus BC are different; but multiple classes in Calculus AB are not different.</p>
Advanced Placement – self selection	<p>See <i>Self selection</i>.</p>
Advanced Placement – subjects	<p>AP mathematics courses include calculus (AB and BC) and statistics.</p> <p>AP science courses include biology, chemistry, physics, and environmental science.</p> <p>AP foreign language courses include any foreign language for which AP testing is offered.</p> <p>AP courses in “other subjects” include all AP courses other than mathematics, science, and foreign language. AP computer science is included in “other subjects.”</p>
Advanced Placement – test passing	<p>For the purpose of the CRDC, a score of 3 or higher on an AP examination is considered passing</p>
Algebra I	<p>Algebra I is a course that includes the study of properties and operations of the real number system; evaluating rational algebraic expressions; solving and graphing first degree equations and inequalities; translating word problems into equations; operations with and factoring of polynomials; and solving simple quadratic equations.</p>
Algebra II	<p>Algebra II course topics typically include field properties and theorems; set theory; operations with rational and irrational expressions; factoring of rational expressions; in-depth study of linear equations and inequalities; quadratic equations; solving systems of linear and quadratic equations; graphing of constant, linear, and quadratic equations; properties of higher degree equations; and operations with rational and irrational exponents.</p>

Word	Definition
Alternative school	An alternative school is a public elementary or secondary school that addresses the needs of students that typically cannot be met in a regular school and provides nontraditional education which falls outside of the categories of regular education, special education, vocational education, gifted or talented or magnet school programs. This definition includes schools that are adjunct to a regular school, e.g., are located on the same campus as a regular school but have a separate principal or administrator.
AP	Advanced Placement
Athletics	See <i>Interscholastic athletics</i> .
Attendance school	The school that the student actually attends for more than half of his or her school day. The Department recognizes that districts and states may identify students with schools in various ways, such as their membership school, their attendance school, their funding school, their accountability (AYP) school, etc. For the purposes of CRDC, students must ALWAYS be counted in the school where they actually, physically attend for more than 50% of the school day. If a student attends two schools, each for exactly 50% of his or her school day, then count that student at the "regular" school, rather than at the school of a special program, such as a vocational program.
Beginning of year	Status at the beginning of the school year for that LEA, usually used for survey items that involve policy or course offerings.
Biology	Biology courses are designed to provide information regarding the fundamental concepts of life and life processes. These courses include (but are not restricted to) such topics as cell structure and function, general plant and animal physiology, genetics, and taxonomy.
Calculus	Calculus courses include the study of derivatives, differentiation, integration, the definite and indefinite integral, and applications of calculus. Typically, students have previously attained knowledge of precalculus topics (some combination of trigonometry, elementary functions, analytic geometry, and math analysis).
Certification	See Teacher meeting all state licensing/certification requirements.
Charter school or LEA	A school or LEA that provides free public elementary and/or secondary education to eligible students under a specific charter granted by a recognized public chartering agency.
Chemistry	Chemistry courses involve studying the composition, properties, and reactions of substances. These courses typically explore such concepts as the behaviors of solids, liquids, and gases; acid/base and oxidation/reduction reactions; and atomic structure. Chemical formulas and equations and nuclear reactions are also studied.
Civil Rights Law	Civil rights law refers to one of the following: <ul style="list-style-type: none"> • Title VI of the Civil Rights Act of 1964, • Title IX of the Education Amendments of 1972. • Section 504 of the Rehabilitation Act of 1973. See each of these.
Classroom teacher	A teacher that provides instruction, learning experiences, and care to students during a particular time period or in a given discipline. School principals and guidance counselors are not considered classroom teachers.
Corporal punishment	Corporal punishment is paddling, spanking, or other forms of physical punishment imposed on a student.
Counselor	See <i>School counselor</i> .
Desegregation order or plan	A desegregation plan either ordered by a court or entered into with the Office for Civil Rights under Title VI of the Civil Rights Act of 1964.
Duplicated Counts	Counts by race/ethnicity by sex are unduplicated counts, i.e. a student is counted only once in the race/ethnicity rows. Where tables also contain rows for Students with Disabilities (IDEA), Section 504 only, or LEP, those counts are duplicate counts, except that a student cannot be counted under both Students with Disabilities (IDEA) and under Section 504 Only.
English language learners (ELL)	See <i>Limited English proficient (LEP)</i> .
Enrollment	See <i>Overall enrollment</i> .
Expulsion under zero-tolerance policies	Removal of a student from the school setting for an extended length of time because of zero-tolerance policies. A zero tolerance policy is a policy that results in mandatory expulsion of any student who commits one or more specified offenses (for example, offenses involving guns, or other weapons, or violence, or similar factors, or combinations of these factors). A policy is considered "zero tolerance" even if there are some exceptions to the mandatory aspect of the expulsion, such as allowing the chief administering officer of an LEA to modify the expulsion on a case-by-case basis.

Word	Definition								
Expulsion with educational services	An action taken by the local educational agency removing a child from his/her regular school for disciplinary purposes, with the continuation of educational services, for the remainder of the school year or longer in accordance with local educational agency policy. Expulsion with educational services also includes removals resulting from violations of the Gun Free Schools Act that are modified to less than 365 days.								
Expulsion without educational services	An action taken by the local educational agency removing a child from his/her regular school for disciplinary purposes, with the cessation of educational services, for the remainder of the school year or longer in accordance with local educational agency policy. Expulsion without services also includes removals resulting from violations of the Gun Free Schools Act that are modified to less than 365 days.								
F	See M/F								
Finance data	<p>The following guidelines, taken from Form A of the instructions for the ARRA collection of school finance data for SY 2008-09, will be used for the 2011-12SY 2011-12 CRDC.</p> <p>In general, LEAs should report school-level expenditures that are associated with regular K-12 instruction, instructional support, pupil support, and school administration. More specifically, LEAs should report the following four categories of school-level expenditures from state and local funds:</p> <ul style="list-style-type: none"> • Personnel salaries at the school level for all school-level instructional and support staff, based on the Census Bureau's classification used in the F-33 survey of local government finances. • Personnel salaries at the school level for instructional staff only. • Personnel salaries at the school level for teachers only. • Non-personnel expenditures at the school level (if available). <p>Table A-1 shows the Census Bureau's classification of four types of school-level personnel that are involved in instructional and support functions, based on the F-33 survey of local government finances.</p> <p style="text-align: center;">Table A-1</p> <table border="1"> <tr> <td>Instruction</td><td>Includes teachers and instructional aides</td></tr> <tr> <td>Support services – pupils</td><td>Includes guidance counselors, nurses, attendance officers, speech pathologists, and other staff who provide support services for students.</td></tr> <tr> <td>Support services – instructional staff</td><td>Includes staff involved in curriculum development, staff training, operating the library, media and computer centers.</td></tr> <tr> <td>Support services – school administration</td><td>Includes principals and other staff involved in school administration</td></tr> </table> <p>Additional instructions for reporting school-level expenditures. LEAs should use the following in compiling school-level expenditures:</p> <ul style="list-style-type: none"> • Exclude expenditures from federal program funds. However, a district may include funds from Impact Aid or from the State Fiscal Stabilization Fund (SFSF) if the district is using those funds under the authority in Impact Aid. • Exclude expenditures from special education funds. • Exclude expenditures for programs that are not associated with regular K-12 instruction, instructional support, and school administration (e.g., preschool, adult education, and school nutrition programs). • Exclude programs that serve students from more than one school attendance area at a single school site (e.g., summer school programs sometimes are housed in a subset of the district's schools but serve students from throughout the school district). • LEAs may also exclude expenditures made by regional education agencies for school-level resources, if data on the amount of these regional agencies provided in individual schools is not currently available. <p>Salary expenditures. LEAs should use the following guidelines in compiling school-level salary expenditures:</p> <ul style="list-style-type: none"> • Include all types of salary expenditures, including not only base salaries but also incentive pay, bonuses, and supplemental stipends for mentoring or other roles. • Exclude expenditures for employee benefits. <p>Non-personnel expenditures. LEAs should include non-personnel expenditures associated with instruction, instructional support, and pupil support, and school administration, if this information is available at the school level. This may include the following types of expenditures:</p> <ul style="list-style-type: none"> • Professional development for teachers and other staff. 	Instruction	Includes teachers and instructional aides	Support services – pupils	Includes guidance counselors, nurses, attendance officers, speech pathologists, and other staff who provide support services for students.	Support services – instructional staff	Includes staff involved in curriculum development, staff training, operating the library, media and computer centers.	Support services – school administration	Includes principals and other staff involved in school administration
Instruction	Includes teachers and instructional aides								
Support services – pupils	Includes guidance counselors, nurses, attendance officers, speech pathologists, and other staff who provide support services for students.								
Support services – instructional staff	Includes staff involved in curriculum development, staff training, operating the library, media and computer centers.								
Support services – school administration	Includes principals and other staff involved in school administration								

Word	Definition																																										
	<ul style="list-style-type: none"> • Instructional materials and supplies. • Computers, software, and other technology. • Contracted services such as distance learning services. • Library books and media center learning materials. <p>A summary of the types of expenditures to be included and excluded appears in the chart below.</p> <table border="1"> <thead> <tr> <th colspan="2">Type of Expenditure</th></tr> </thead> <tbody> <tr> <td colspan="2">For All School-Level Expenditures</td></tr> <tr> <td>Exclude</td><td>Expenditures paid from federal funds other than Impact Aid and State Fiscal Stabilization Fund if used under the Impact Aid authority</td></tr> <tr> <td>Include</td><td>Expenditures paid from federal Impact Aid funds and State Fiscal Stabilization Fund if used under the Impact Aid authority</td></tr> <tr> <td>Exclude</td><td>Special education</td></tr> <tr> <td>Exclude</td><td>Adult education</td></tr> <tr> <td>Exclude</td><td>School nutrition programs</td></tr> <tr> <td>Exclude</td><td>Summer school programs</td></tr> <tr> <td>Exclude</td><td>Preschool programs</td></tr> <tr> <td>Exclude</td><td>Expenditures made by regional educational agencies on behalf of schools</td></tr> <tr> <td colspan="2">For Personnel Expenditures</td></tr> <tr> <td>Include</td><td>Incentive pay and/or bonuses</td></tr> <tr> <td>Include</td><td>Supplemental pay for additional roles</td></tr> <tr> <td>Exclude</td><td>Employee benefits</td></tr> <tr> <td colspan="2">For Non-Personnel Expenditures</td></tr> <tr> <td>Include</td><td>Professional development</td></tr> <tr> <td>Include</td><td>Instructional materials/supplies</td></tr> <tr> <td>Include</td><td>Computers/software/technology</td></tr> <tr> <td>Include</td><td>Contracted services</td></tr> <tr> <td>Include</td><td>Library books/media center materials</td></tr> <tr> <td>Include</td><td>Other non-personnel expenditures (specify in comment field below)</td></tr> </tbody> </table>	Type of Expenditure		For All School-Level Expenditures		Exclude	Expenditures paid from federal funds other than Impact Aid and State Fiscal Stabilization Fund if used under the Impact Aid authority	Include	Expenditures paid from federal Impact Aid funds and State Fiscal Stabilization Fund if used under the Impact Aid authority	Exclude	Special education	Exclude	Adult education	Exclude	School nutrition programs	Exclude	Summer school programs	Exclude	Preschool programs	Exclude	Expenditures made by regional educational agencies on behalf of schools	For Personnel Expenditures		Include	Incentive pay and/or bonuses	Include	Supplemental pay for additional roles	Exclude	Employee benefits	For Non-Personnel Expenditures		Include	Professional development	Include	Instructional materials/supplies	Include	Computers/software/technology	Include	Contracted services	Include	Library books/media center materials	Include	Other non-personnel expenditures (specify in comment field below)
Type of Expenditure																																											
For All School-Level Expenditures																																											
Exclude	Expenditures paid from federal funds other than Impact Aid and State Fiscal Stabilization Fund if used under the Impact Aid authority																																										
Include	Expenditures paid from federal Impact Aid funds and State Fiscal Stabilization Fund if used under the Impact Aid authority																																										
Exclude	Special education																																										
Exclude	Adult education																																										
Exclude	School nutrition programs																																										
Exclude	Summer school programs																																										
Exclude	Preschool programs																																										
Exclude	Expenditures made by regional educational agencies on behalf of schools																																										
For Personnel Expenditures																																											
Include	Incentive pay and/or bonuses																																										
Include	Supplemental pay for additional roles																																										
Exclude	Employee benefits																																										
For Non-Personnel Expenditures																																											
Include	Professional development																																										
Include	Instructional materials/supplies																																										
Include	Computers/software/technology																																										
Include	Contracted services																																										
Include	Library books/media center materials																																										
Include	Other non-personnel expenditures (specify in comment field below)																																										
First year of teaching	See <i>Year of teaching</i> .																																										
Foreign language (for the purpose of AP)	For the purposes of reporting Advanced Placement course participation by subject, <i>foreign language</i> includes any foreign language for which AP testing is offered. See also <i>Advanced Placement – subjects</i> .																																										
FTE	Full-time equivalent – a measure of staffing that factors in the proportion of time a staff person serves (at the particular location). A staff person who is at a location for the entire day is 1 FTE at that location; a staff person who is at a location for a half day is 0.5 FTE at that location.																																										
Full-day kindergarten	A full-day kindergarten program is a program in which a child attends school each weekday for approximately six hours or more.																																										
Full-day prekindergarten	A full-day prekindergarten program is a program in which a child attends school each weekday for approximately six hours or more.																																										
Full-time equivalent	See <i>FTE</i> .																																										
GED GEDTS	General Educational Development Testing Service. A testing program developed and delivered and controlled for quality by the American Council on Education to certify the high school-level academic achievement of national and international non-high school graduates. Upon review of the test results, an education or government agency may award a high school equivalency credential.																																										
GED preparation program	A program or course designed to prepare students to be successful on the five GED examinations. The CRDC survey item includes only GED preparation programs operated by the LEA.																																										
Geometry	Geometry is a course emphasizing an abstract, formal approach to the study of geometry, typically include topics such as properties of plane and solid figures; deductive methods of reasoning and use of logic; geometry as an axiomatic system including the study of postulates, theorems, and formal proofs; concepts of congruence, similarity, parallelism, perpendicularity, and proportion; and rules of angle measurement in triangles.																																										
Gifted/talented program	Programs during regular school hours offered to students because of unusually high academic ability or aptitude or a specialized talent or aptitude.																																										

Word	Definition
Harassment or bullying on the basis of disability	Disability harassment is intimidation or abusive behavior toward a student based on disability. Harassing conduct may take many forms, including verbal acts and name-calling, as well as non-verbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful or humiliating. The conduct can be carried out by school employees, other students, and non-employee third parties.
Harassment or bullying on the basis of race, color, or national origin	Racial harassment or bullying is intimidation or abusive behavior toward a student based on race, color or national origin. Harassing conduct may take many forms, including verbal acts and name-calling, as well as non-verbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful or humiliating. The conduct can be carried out by school employees, other students, and non-employee third parties.
Harassment or bullying on the basis of sex	Harassment or bullying on the basis of sex is unwelcome conduct of a sexual nature, such as unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Harassment or bullying on the basis of sex also includes gender-based, nonsexual harassing conduct, such as harassment based on gender stereotyping. This conduct can be carried out by school employees, other students, and non-employee third parties. Both male and female students can be victims of sexual harassment, and the harasser and the victim can be of the same sex.
IDEA	Individuals with Disabilities Education Act
IEP	Individualized Education Program under the Individuals with Disabilities Education Act (IDEA)
In-school suspension	Instances in which a child is temporarily removed from his or her regular classroom(s) for at least half a day but remains under the direct supervision of school personnel. Direct supervision means school personnel are physically in the same location as students under their supervision.
International Baccalaureate Diploma Program (IB)	The IB Diploma Program, sponsored by the International Baccalaureate Organization is designed as an academically challenging and balanced programmed of education with final examinations that prepares students, normally aged 16 to 19, for success at university and life beyond. The programmed is normally taught over two years. IB Diploma Program students study six courses at higher level or standard level. Students must choose one subject from each of groups 1 to 5, thus ensuring breadth of experience in languages, social studies, the experimental sciences and mathematics. The sixth subject may be an arts subject chosen from group 6, or the student may choose another subject from groups 1 to 5. Additionally, IB Diploma students must meet three core requirements: the extended essay, the theory of knowledge course, and a creativity/action/service experience.
Interscholastic athletics	A sports program that offers competition between schools.
Interscholastic athletics sport	Distinct sports, such as football, basketball, soccer, tennis. Intramural sports and cheerleading are not considered interscholastic athletics sports.
Interscholastic athletics sports team	Each competitive-level team of each interscholastic athletics sport, such as freshman team, junior varsity team, varsity team. Intramural sports and cheerleading are not considered interscholastic athletics sports teams.
Interscholastic athletics sports team participant	A student who participates in an interscholastic sports team. Intramural sports and cheerleading are not considered interscholastic athletics sports teams.
K	Kindergarten
LEA	Local education agency
LEA membership	See <i>Total public school membership of the LEA</i> .
LEP	Limited English proficient. See <i>Limited English Proficient</i> .
LEP programs	English language instruction educational programs designed for LEP students.

Word	Definition
Limited English Proficient (LEP)	<p>In coordination with the state's definition based on Title 9 of ESEA, <i>limited English proficient</i> students are students:</p> <ul style="list-style-type: none"> (A) who are ages 3 through 21; (B) who are enrolled or preparing to enroll in an elementary school or secondary school; (C) (i) who were not born in the United States or whose native languages are languages other than English; (ii) (I) who are a Native American or Alaska Native, or a native resident of the outlying areas; and (II) who come from an environment where languages other than English have a significant impact on their level of language proficiency; or (iii) who are migratory, whose native languages are a language other than English, and who come from an environment where languages other than English are dominant; and (D) whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individuals <ul style="list-style-type: none"> (i) the ability to meet the state's proficient level of achievement on state assessments described in section 1111(b)(3); (ii) the ability to successfully achieve in classrooms where the language of instruction is English; or (iii) the opportunity to participate fully in society. <p>Limited English proficient students are also known as English language learners. The LEP row in survey items always refers to students who are limited English proficient under the above definition, regardless of whether the student is enrolled in LEP programs.</p>
M/F	In survey items requiring counts disaggregated by sex, M is used as the Column header for male and F is used as the column header for female.
Magnet school or program	A magnet school or program means a public elementary school, public secondary school, public elementary education center, or public secondary education center that offers a special curriculum capable of attracting substantial numbers of students of different racial backgrounds.
Mathematics (for the purpose of AP)	For the purposes of reporting Advanced Placement course participation by subject, <i>mathematics</i> includes calculus (AB and BC) and statistics. See also <i>Advanced Placement – subjects</i> .
Mechanical Restraint	<p>The use of any device or equipment to restrict a student's freedom of movement. The term does not include devices implemented by trained school personnel, or utilized by a student that have been prescribed by an appropriate medical or related services professional and are used for the specific and approved purposes for which such devices were designed, such as:</p> <ul style="list-style-type: none"> • Adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports; • Vehicle safety restraints when used as intended during the transport of a student in a moving vehicle; • Restraints for medical immobilization; or • Orthopedically prescribed devices that permit a student to participate in activities without risk of harm.
Membership	See <i>Total public school membership of the LEA</i> .
Non-personnel expenditures at school level	See <i>Finance data</i> .
Other academic subjects	For the purposes of reporting single-sex classes, <i>Other academic subjects</i> include history, social studies, foreign languages, and computer science.
Other mathematics	For the purposes of reporting single-sex classes, <i>Other mathematics</i> includes all mathematics courses except Algebra (I or II) and geometry. This includes both basic mathematics courses and college-preparatory courses.
Other subjects (for the purpose of AP)	For the purposes of reporting Advanced Placement course participation by subject, <i>other subjects</i> include all AP courses other than mathematics, science, and foreign language. AP computer science is included in "Other subjects." See also <i>Advanced Placement – subjects</i> .

Word	Definition
Out of school suspension	For students with disabilities (IDEA): Out-of-school suspension is an instance in which a child is temporarily removed from his/her regular school for disciplinary purposes to another setting (e.g., home, behavior center). This includes both removals in which no IEP services are provided because the removal is 10 days or less as well as removals in which the child continues to receive services according to his/her IEP. For students without disabilities and students with disabilities served solely under Section 504: Out-of-school suspension means excluding a student from school for disciplinary reasons for one school day or longer. This does not include students who served their suspension in the school.
Overall enrollment	The unduplicated count of students on the rolls of the school taken on a single date between September 27 and December 31, except that the count of students with disabilities (IDEA) should be as of the child count date. Students should be counted at the school where they actually physically attend. <i>See Attendance school.</i>
Participant on teams	<i>See Interscholastic athletics sports team participant.</i>
Passed AP exam	<i>See Advanced Placement test passing.</i>
Personnel salaries at school level – total	<i>See Finance data.</i>
Personnel salaries at school level – instructional staff only	<i>See Finance data.</i>
Personnel salaries at school level – teachers only	<i>See Finance data.</i>
Physical Restraint	A personal restriction that immobilizes or reduces the ability of a student to move his or her torso, arms, legs, or head freely. The term physical restraint does not include a physical escort. Physical escort means a temporary touching or holding of the hand, wrist, arm, shoulder or back for the purpose of inducing a student who is acting out to walk to a safe location.
Physics	Physics courses involve the study of the forces and laws of nature affecting matter, such as equilibrium, motion, momentum, and the relationships between matter and energy. The study of physics includes examination of sound, light, and magnetic and electric phenomena.
Pre-K	Prekindergarten
Prekindergarten	Prekindergarten is a program for children younger than kindergarten age. For the purposes of the CRDC, early childhood or preschool programs or services are included in prekindergarten.
Prekindergarten Expulsion	The permanent termination of a prekindergarten child's participation in the prekindergarten program at this school or facility. Do not count children who were transitioned directly from the classroom to a different setting deemed to be more appropriate for the child (e.g., special education, transitional classroom, or therapeutic preschool program).
Prekindergarten Out-of-School Suspension	Prekindergarten out-of-school suspension is an instance in which a prekindergarten child is temporarily removed from his/her regular school for disciplinary purposes to another setting (e.g., home, behavior center). For children with disabilities this includes both removals in which no IEP or individualized family service plan (IFSP) services are provided because the removal is 10 days or less as well as removals in which the child continues to receive services according to his/her IEP or IFSP.
Public school	An institution that provides educational services and meets all of the following criteria: <ul style="list-style-type: none"> • Has one or more grade groupings (prekindergarten through 12) or is ungraded. • Has one or more teachers. • Is located in one or more buildings. • Has an assigned administrator(s). • Receives public funds as its primary support. • Is operated by an education agency. Public schools include charter schools that receive public funds from state or local government. Public schools also include alternative schools such as schools for students with academic difficulties or schools for students with discipline problems.
Public school membership	<i>See Total public school membership of the LEA.</i>
Race and ethnicity on the CRDC	For the SY 2011-12 CRDC, all LEA respondents are required to use the seven category methodology for reporting race and ethnicity. <i>See Race and ethnicity 7 categories.</i>

Word	Definition
Race and ethnicity – 7 categories	<p>In October 2007, the Department adopted new guidance for disaggregating counts by race and ethnicity. Education units must adopt the new methodology by SY 2010-11, and are encouraged to adopt the 7 category methodology as early as possible following the publication of the October 2007 guidance. For the SY 2011-12 CRDC, it is required for all LEAs to meet all of the requirements of the Department's 2007 Final Guidance on Maintaining, Collecting, and Reporting Racial and Ethnic Data to the U.S. Department of Education.</p> <p>The following is a simplified overview of the 7 category method, but is not the official regulation. For full official information, see the October 2007 guidance at: http://www.ed.gov/legislation/FedRegister/other/2007-4/101907c.html</p> <p>The 7 category method has a procedure for collecting racial and ethnic data and a procedure for reporting racial and ethnic data.</p> <p>To collect the data, the agency must ask a two part question:</p> <p>(1) Are you Hispanic/Latino (Yes/No)</p> <p>(2) Select one or more races from the following five racial groups:</p> <p>(a) American Indian or Alaska Native</p> <p>(b) Asian</p> <p>(c) Black or African American</p> <p>(d) Native Hawaiian or Other Pacific Islander</p> <p>(e) White</p> <p>Once the data are collected, the education unit tabulates as follows.</p> <p>There are 7 reporting categories.</p> <p>1) Hispanic/Latino of any race</p> <p>And for individuals who are non-Hispanic/Latino:</p> <p>2) American Indian or Alaska Native</p> <p>3) Asian</p> <p>4) Black or African American</p> <p>5) Native Hawaiian or Other Pacific Islander</p> <p>6) White</p> <p>7) Two or more races</p> <p>--If a student answered the first question "Yes" then that student is tabulated as Hispanic, even if the student checked one or more categories in response to the second question.</p> <p>--If a student answered the first question "No" and checked a single category for the second question, then that student is tabulated as the checked category from the second question.</p> <p>--If a student answered the first question "No" and checked more than one category for the second question, then that student is tabulated as "Two or more races."</p> <p>Note that the 7 category method does not employ a practice of allowing the student to check a box labeled "two or more races." Collections that employ such a method do not meet the Department's October 2007 Guidance.</p>
Referral to law enforcement	Referral to law enforcement is an action by which a student is reported to any law enforcement agency or official, including a school police unit, for an incident that occurs on school grounds, during school-related events, or while taking school transportation, regardless of whether official action is taken.
Retained	A student is retained if he or she is not promoted to the next grade prior to the beginning of the following school year. Students are not considered retained if they can proceed to the next grade because they successfully completed a summer school program or for a similar reason. At the high school level, a student who has not accumulated enough credits to be classified as being in the next grade is considered retained.
Retention	Retention refers to retaining a student in a grade. See <i>Retained</i> .
SAT	The SAT Reasoning Test (formerly the Scholastic Aptitude Test) sponsored by the College Board. The SAT is a nationally recognized assessment used to indicate college preparedness.
School counselor	Staff whose primary responsibility is to provide academic, career, or personal/social counseling to students. The CRDC survey item includes only counselors at the high school level.
School finance data	See <i>Finance data</i> .
School-related arrest	A school-related arrest is an arrest of a student for any activity conducted on school grounds, during off-campus school activities (including while taking school transportation), or due to a referral by any school official.

Word	Definition
School year cumulative count	A count that represents all occurrences within the regular school year, not including summer school following the school year.
Science (for the purpose of single-sex classes and for AP)	For the purposes of reporting single-sex classes, <i>science</i> includes general science courses as well as college-preparatory science courses such as biology, chemistry, and physics. For the purposes of reporting Advanced Placement course participation by subject, <i>science</i> includes biology, physics, chemistry, and environmental science. See also <i>Advanced Placement – subjects</i> .
Seclusion	The involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving. It does not include a timeout, which is a behavior management technique that is part of an approved program, involves the monitored separation of the student in a non-locked setting, and is implemented for the purpose of calming.
Second year of teaching	See <i>Year of teaching</i> .
Section 504	Section 504 of the rehabilitation Act of 1973 prohibits discrimination on the basis of disability.
Section 504 only	See the definition of <i>Section 504</i> and for <i>Students with Disabilities Section 504 only</i> The “Section 504 only” column in survey items always refers to students with disabilities who are being provided with special education and/or related aids and services under Section 504 of the Rehabilitation Act of 1973, as amended, and are NOT being provided with services under the Individuals with Disabilities Education Act (IDEA).
Self-select	Self-selection is provided if a student can enroll in a course without a recommendation or any other criteria (except for a necessary course pre-requisite), even if some students are recommended or encouraged to take the course. Used for Advanced Placement courses.
Sexual harassment or bullying	See <i>Harassment or bullying on the basis of sex</i> .
Single-sex class	Single sex classes are academic classes in a co-educational school where only male students or only female students are permitted to take the class. If both male and female students are permitted to take a class, it is not a single-sex class. If the entire school is single sex (all-male or all-female students) the classes are not considered to be single-sex classes. Independent study is not considered a single-sex class.
Single-sex class by subject area	See <i>Algebra, Geometry, Other mathematics, Science, Other academic subjects</i> .
Sport	See <i>Interscholastic athletics sport</i> .
Student enrollment	See <i>Overall enrollment</i> .
Students with disabilities (IDEA)	Children (students) having mental retardation, hearing impairment including deafness, speech or language impairment, visual impairment including blindness, serious emotional disturbance (hereafter referred to as emotional disturbance), orthopedic impairment, autism, traumatic brain injury, developmental delay, other health impairment, specific learning disability, deaf-blindness, or multiple disabilities, and who, by reason thereof, are eligible to receive special education and related services under the Individuals with Disabilities Education Act (IDEA) according to an individualized education program, individual family service plan, or service plan. The “Students with Disabilities (IDEA)” column in survey items always refers to students with disabilities who are receiving services under the Individuals with Disabilities Education Act (IDEA).
Students with disabilities – Section 504 only	An elementary or secondary student with a disability who is being provided with special education and/or related aids and services under Section 504 of the Rehabilitation Act of 1973, as amended, and is NOT being provided with services under the Individuals with Disabilities Education Act (IDEA). The “Section 504 only” column in survey item always refers to students with disabilities who are being provided with related aids and services under Section 504 of the Rehabilitation Act of 1973, as amended, and are NOT being provided with services under the Individuals with Disabilities Education Act (IDEA).
Subject area (for single-sex classes)	See <i>Algebra, Geometry, Other mathematics, Science, Other academic subjects</i> .
Suspension	See <i>In-school suspension</i> and <i>Out-of-school suspension</i> .
Teacher	Provides instruction, learning experiences, and care to students during a particular time period or in a given discipline. See also <i>Classroom teacher</i> .
Teacher experience	See <i>Year of teaching</i> .
Teacher meeting all state licensing/certification requirements.	A teacher who has met all applicable state teacher certification requirements for a standard certificate-i.e., has a regular/standard certificate/license/endorsement issued by the state. A beginning teacher who has met the standard teacher education requirements is considered to meet state requirements even if he or she has not completed a state-required probationary period. A teacher with an emergency, temporary, or provisional credential is not considered to meet state requirements. State requirements are determined by the state.

Word	Definition
Team	See <i>Interscholastic sports team</i> .
Title VI	Title VI of the Civil Rights Act of 1964 prohibits discrimination on the bases of race, color, or national origin.
Title IX	Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex.
Total public school membership of the LEA	Total public school membership includes all students that are under the responsibility of the LEA. This includes students with disabilities and students without disabilities. It includes early childhood, prekindergarten, kindergarten, all grades, and ungraded. It includes students in district facilities and students in non-district facilities such as intermediate units, residential facilities outside the LEA, social service agencies, and homebound/hospital students. It includes students in private schools if (and only if) they were placed there by the LEA for the purpose of providing free appropriate education (FAPE).
Unduplicated count	Counts by race/ethnicity by sex are unduplicated counts, i.e. a student is counted only one in the race/ethnicity columns. Where tables also contain columns for Students with Disabilities (IDEA), Section 504 only, or LEP, those counts are duplicate counts, except that a student cannot be counted under both Students with Disabilities (IDEA) and under Section 504 only.
Ungraded	A class that is not organized on the basis of age or grade grouping and has no standard grade designation.
Year of teaching	The number of year(s) of teaching experience including the current year but not including any student teaching or other similar preparation experiences. Experience includes teaching in any school, subject, or grade; it does not have to be in the school, subject, or grade that the teacher is presently teaching.
Zero-tolerance policies	A zero-tolerance policy is a policy that results in mandatory expulsion of any student who commits one or more specified offenses (for example, offenses involving guns, or other weapon, or violence, or similar factors, or combinations of these factors). A policy is considered "zero tolerance" even if there are some exceptions to the mandatory aspect of the expulsion, such as allowing the chief administering officer of an LEA to modify the expulsion on a case-by-case basis.